

This document reflects product-specific Terms and Conditions governing conventional Personal Loan in addition to Al Masraf (Bank) General Terms and Conditions for Customers.

The Key Facts Sheet highlights important information about conventional Personal Loan such as the interest rate, installment amount and provides you with the total amount to be pay back over the life of the loan

Eligibility

- UAE National or UAE Resident
- Minimum age 21 years old or over at the time of applying loan
- Min Salary AED 7,000 for UAE Nationals and AED 10,000 for Expats working in approved company with Bank
- Min length of service 6 months and confirmed employee
- Maximum Loan Amount up to 20 multiples of salary
- Maximum Tenor up to 48 months
- Self- Employed are not eligible for Personal Loan

Features & Benefits

- High Loan Amount up to 20 multiples of Income (subject to Bank's policy)
- Repayment up to 48 months

Additional notes and Frequently Asked Questions

1. **Personal Loan:**

Personal Loan is given to individual customers, where the repayments are made out of Salary and End of Service – EOSB and /or any other regular income from a well-defined source.

2. **Profit Rate + Equal Monthly Installment (EMI):**

- Fixed Profit rate as approved by the bank on the loan amount
- You will pay Principal + Profit (as per Bank's prevailing rate) to the Bank on monthly basis.
- You are required to pay the EMI on due date to the Bank as per the repayment frequency.

Example:

Loan amount requested by customer : AED 50,000
 (Principal)
 Loan duration : 4 years (48 months)
 Interest Rate : 2.48% per annum
 Period (annual days basis) : 360 days
 Interest Formula : Principal * Rate * No of days/ Days Basis = AED 3.44 per day
 Thus EMI for Month 1 would be : AED 1,144.93

Loan duration 4 years (48 months)	Principal Amount	Interest 2.48% per annum	Equated Monthly Installment For the first month
Month 1	50,000	103.33 for the month $50,000 * 2.48\% * 30 \text{ days} / 360 = 103.33$	1,144.99

If any past due is being created for any loan, then that particular amount will be pared overdue bucket and subsequently will be calculated based DPP overdue logic

Warning: These figures are estimates/ examples only.

3. **Maximum Loan Amount:**

The Maximum Loan Amount you can borrow with a personal loan depends on your income, expenses, liabilities etc. Bank will considers all your expenses and liabilities to make sure you can make repayments on the loan without placing yourself under financial stress

4. **Life Insurance:**

- You are required to choose the Life Insurance from one of the three approved Insurance provider selected by the Bank for the entire loan tenor and it will be assigned to Arab Bank for Investment Foreign Trade (Al Masraf). You have the right to either accept or reject these selected providers. However, your loan application will not be processed by the Bank unless you choose one of the approved providers.
- The Life Insurance should cover your loan outstanding in the event of the death due to any reason, terminal illness and permanent total disability to mitigate the risk associated with the life.
- The premium calculated on the loan outstanding amount i.e. Monthly Premium = Loan outstanding amount x Life Insurance rate %
- The Life Insurance premium may not be fixed amount as it calculates on the loan outstanding and paid on monthly basis to Bank. The Bank will deduct this amount along with the loan EMI from the Customer's account.
- The Life Insurance premium may increase or decrease during the loan tenor based on the insurance provider rate.
- The Life Insurance coverage should be in place prior to acceptance of the offer and disbursement of loan by Bank.
- Non-payment of Life Insurance payments shall be consider as an event of default under the facilities.

5. **Salary Transfer to the Bank**

You are required to transfer your monthly salary to Al Masraf & provide all the necessary documents for the same. In case of any change in your employer or if you retire from the employment, you must transfer your new salary/pension to Al Masraf until the loan is fully and finally settled.

6. Non Salary Transfer to the Bank

In case of non-salary transfer to Al Masraf, differential pricing as per Schedule of Fees and Charges will apply. A minimum salary of AED. 15,000 and maximum Loan amount of AED. 200,000 will apply. You will require to assign Direct Debit Authority – DDA to Al Masraf and based on which the installment will be debit from your bank account and repay installment.

In case of changing your employer/ retirement, you transfer your new salary/pension to Al Masraf until the loan is fully settled.

7. Top Up

You can avail Top Up on your Personal Loan under the following conditions:

- Minimum of 12 installments to be paid before applying Top Up loan
- You will require to pay Top Up fee as per Schedule of Fees available

8. Installment not paid on time:

You shall pay the monthly installment on due date, and if you fails to pay the monthly installment your account will go into arrears. This may affect your credit rating, which may limit your ability to access financing in the future. Further, if you fail to pay three consecutive installments, the Agreement shall be terminated and the remaining installments shall become payable within a period of 15 days of receiving a written notice from the Bank, and also the Bank shall take applicable legal action against you to protect the interest of the Bank.

9. Delay penalty:

Bank is entitled to charge delay penalty fee ([as per Bank's Schedule of Fees available on almasraf.ae](#)) from the due EMI after the lapse of the payment due date or EMI date on loan as a commitment to donate, on monthly basis until all payments due or installments are paid.

10. Schedule of Fees:

This loan is governed by Schedule of Fees. In the event any of these fees are due to be paid, such fees should be paid by the customer

- Al Masraf publishes its Retail Banking Schedule of Charges in line with its commitment to a transparent Customer relationship. ([Click here to refer to Retail Banking Schedule of Fees](#))
- Customers are strongly encouraged to write to us on info@almasraf.ae in case of need for more clarity on any fees charged to the account

11. Partial Settlement:

Bank will allow partial settlement during the loan term and you will be required to pay the applicable fees as mentioned in the Schedule of Fees ("SOF"), which is published on Al Masraf website (www.almasraf.ae). You will have the following options the loan:

- Pay same installment and reduce the tenor; OR
- Decrease your monthly installment and maintain the same tenor

12. Deferment or Postponement

Deferment is the delay or suspension of EMI for maximum 2 months during the calendar year. You are required to submit the request at our Branch and mentioned the reason for deferment and pay the applicable fee mentioned on our website (www.almasraf.ae). The Bank will assess your request based on the eligibility and policy and accordingly, defer the installment as per your request.

In the event of deferment, the loan maturity period will be increased by the number of deferments availed by you during the loan term.

13. Personal Loan closure

You can request to close the facility by signing and submitting the Early Settlement Form by visiting any of Al Masraf Branches. The applicable Early Settlement Fee ([you may visit www.almasraf.ae Schedule of Fees page](#)) will be charged on the loan outstanding amount.

14. Early Settlement Amount:

The early settlement amount is being calculated as follows:

- Outstanding of Principle amount;
- Accrued and unpaid Variable amount;
- Any amount representing the costs of insurance (including any insurance undertaken on behalf of the Customer) and Taxes incurred by the Bank during the relevant Tenor;
- Early settlement fee as per applicable Schedule of fees of the Bank mentioned on almasraf.ae;

Example:

Outstanding Principal Amount	: AED 96,660.50
Interest Amount	: AED 193.32
Early Settlement Fee ("ESF")	: AED 966.61
VAT on ESF	: AED 48.33
Early Settlement Amount	: AED 97,868.76

Warning: These figures are estimates/ examples only and the Interest Amount may vary depend on the settlement date

15. Loan Reschedule

Customer must inform the Bank in case your monthly income is reduced due to (Salary reduction from the employer, allowances withdraw, retire from employment, loss of employment and turning into a pensioner or for any other reason), Al Masraf will assist you to reschedule the existing Personal Loan for applicable tenor to maintain your monthly expenses vs income.

16. VAT:

For the avoidance of doubt, VAT is additional to all amounts / fees mentioned in the Schedule of Fees are exclude with VAT at the prevailing rate.

17. Further queries and/or clarifications

In case of queries, please send an email to info@almasraf.ae for more clarity before signing the application form and the Loan Agreement. You should provide copy of E-ID / Passport and Visa page (in case of expatriate customer), UAE Mobile number and RIM to facilitate a timely response

18. Cooling- Off period:

Prior to making any decision in relation to our Personal Loan products, you are requested to fully read and understand the Terms and Conditions of the KFS as well as Loan Agreement and the applicable Schedule of Fees.

- The "Cooling-Off period" is offered as part of our commitment to maintain a fair Banking relationship
- You have the option to waive the Cooling Off period by signing the Cooling- Off Waiver Form while signing the Loan Agreement
- In case you decide not to waive the Cooling- Off period, the Bank will wait for 5 working days for you to reconsider your Loan request and will only proceed with the issuance/disbursal of the Loan amount at the end of 5 working days.
- During this period you have the right to revoke the facility and request the Bank to cancel the loan. However the loan processing fees is not refundable.
- After the expiry of Cooling-Off period, Bank will release the applicable payments to other Bank/ any other Authorities and disburse the loan amount in your account or settle other bank facility. Accordingly, the terms and conditions of the Agreement will be applicable without any change throughout the term of the loan.

Declaration

Customer hereby agrees to the above conditions and declares to the below by signing this KFS:

- Customer acknowledges to have received and understood the Personal Loan terms and conditions for as well as the Key Facts Statement
- Customer has been provided with the Data Protection Statement ([Click here to refer to Data Protection Statement](#))
- The Bank reserves the right to change terms and conditions of the Agreement at any time at its sole discretion by providing 60 days written notice to the Customer.
- Customer acknowledges that this facility may be withdrawn or terminated by the Bank at any time upon issuing a Sixty (60) days written notice.

Customer Name:	
Signature & Date	